

Minutes of the Town Hall meeting 15th February 2021

Minutes of the Town Hall Committee meeting held on 15th February 2021 at 5.30 pm via ZOOM.

Present Cllr's M Mills, L Weaver, H Andrew, W Beaven

No apologies

MINUTE 28 -TH/2020 – DECLARATIONS OF INTEREST

None

MINUTE 29 - TH/2020 – MINUTES OF THE LAST MEETING

Minutes of 12th January 2021 - Agreed

MINUTE 30 – TH/2020 – INFORMATION FROM MINUTES

- Fire alarm contractor has been contacted for extinguisher maintenance this is due in April.
- Dragon Hotel has been contacted re PAT testing

MINUTE 31 - TH/2020 – TOWN HALL

- **Snagging list-** Costings will be obtained for items on the snagging list
- **Post COVID-19 Plans** – Town Hall will need to be promoted again and it was suggested we could do a virtual tour of the building showing with a photo how the room has looked when dressed for a wedding. A bar could be provided by an outside contractor with a TEN licence (eleven of these may be applied for annually).
- It may be possible to employ Development Officer for a short period of time to undertake promotion.
- It was suggested that any future plans for the hall should be left until after the election in 2022.
- **Fire Checks** – Fire Alarm has undergone complete overall. New cabinet with Fire Check folder has been installed along with a map of the alarm system.
- Monthly testing of fire alarms (break glass units) will be undertaken and Councillors will be shown how to do this. Emergency lighting also needs to be checked.
- Probes need to be obtained for alarms and lighting.
- **Terms & Conditions of Hire** – These will be considered by members of the committee and any changes or additions will be considered at the next meeting.

MINUTE 32– TH/2020 – ITEMS FOR THE NEXT AGENDA

None

Next Meeting will be arranged in April 2021